Call to Order – Meeting called to order at 7:00 P.M.

Pledge of Allegiance – by all present

Roll Call – Doyle-present, Kolka-absent, Warner-present, Vermeesch-present, Reibel-absent

Approval of Agenda- Planner Meyers asked to add update of Parks & Recreation Ordinance on Old Business. MM by Warner to amend the Agenda as presented, 2nd by Doyle. Motion carried to approve Agenda 3-0

Conflict of Interest – none noted.

Public Comment related to Agenda Items – none

Approval of September 11, 2017 Meeting Minutes – MM by Warner to approve the minutes as presented, 2nd by Doyle. Motion carried to approve Minutes 3-0

Zoning Administrator’s Report –
Read by Zoning Administrator, Robert Dutcher. Report is also available on the Township website. It was also announced that Planner, Leslie Meyers, will be the Deputy Zoning Administrator while Mr. Dutcher is away.

New Business –
Discussion on Michigan Planners Association (MPA) Conference that Annie Doyle attended. Doyle reported that the conference had a session about the Medical Marijuana opt-out resolution. Townships can opt-in or opt-out with a resolution. Doyle will discuss with Township Board and Attorney to get suggestions on how to pursue.

Old Business –
Follow up on Park Ordinance review. Warner gave recommendations for Township Board to adopt updated Ordinance after a Public Hearing with the Board. Sign will be made for Park with updated Rules and Regulations from the updated Ordinance.

Update on DNR Fisherman’s Island south access given by Doug Warner. The DNR and Township are still in negotiations.

Parks and Recreation Review – Meyers updated PC on status of Parks and Recreation plan. Dates were made current and the Township resolution addressing the Elk Rapids to Charlevoix Trail were included.
Ongoing Ordinance Update Review by Township Planner Meyers. It was decided to table the line item review of Articles V and VII to the next PC meeting due to not having a full PC present at meeting.

Discuss Article VI, Site Plan Review Update given by Meyers and Doyle. Discussion on Using “Subject to Site Plan Review” and discussion on exemptions. Discussion on if a variance is needed for a Site Plan should the applicant should go to the ZBA first or get PC approval first.

Announcements & Correspondence – None

Next Planning Commission meeting will be November 13, 2017 at 7:00pm at the Norwood Township Hall

Public Comment – None

Meeting Adjourned at 7:55 p.m.
Submitted by Shari M. Jones, Recording Secretary